

**Suggested DRAFT Timeline and Process
For Possible Elementary School Closure
Presented to MSAD 3 School Board
Tuesday, July 20, 2010
Revised July 22, 2010**

Introduction:

Using the legal statutes summary and our previous conversations as a guide, I have tentatively drafted this suggested timeline and process for review of the School Board. It is my hope that this proposal will spur specific thoughts and actions for our first Special Board Meeting in August where we will discuss further, revise, and hopefully approve how it is we'd like to move forward together to tackle this issue.

I have attempted to outline the work by month. Please keep in mind that THIS PROCESS IS FLUID and that this suggested timeline does not equal a deadline! This process is messy and can become complex so the Board needs to understand that this suggested timeline and process represents a work plan of sorts and is not to be carved in stone, but used as a guide for our work. That being said, here are my preliminary thoughts/suggestions:

August, 2010

- Special Board Meeting held late August. First item will be for the Board to take action on whether or not they'd like to research the possibility of actually closing a school. Secondly the Board will need to work on identifying what tasks must be accomplished (see Step#2 under Legal Statutes Summary) and which subcommittees will be tasked with completing preliminary information for each Elementary School (of the Board's choosing).
- At this same meeting, Board will determine what other information they would like to gather and assign these additional tasks to subcommittees.
- Superintendent Perry identifies staff assigned to assist the Board and its subcommittees in gathering identified information.

September, 2010

- Subcommittees meet to gather/review required information and prepare preliminary reports to MSAD 3 Board no later than mid/late October, 2010

October, 2010

- Subcommittees continue to meet to gather/review required information.
- Special Board meeting held in late October to review information gathered thus far and to "Narrow the scope of work" to 1 or 2 Schools that will be selected to possibly close.
- Board will determine what additional information is necessary to determine which school will be recommended for closure and assign additional tasks to subcommittees as necessary.
- Board will create a community based stakeholder group (comprised of 1 Municipal official, 1 parent, 1 teacher, and 1 community member) for each of the communities

whose schools may be slated for closure. This stakeholder group will work with the Superintendent, the Board Chair, and Board Subcommittees to create two complete reports (as outlined in Step #2 & Step #5 of Legal Statutes Summary) for each of the two schools recommended for possible closure.

November, 2010

- Board Subcommittees continue to meet to gather information for Stakeholder group to create reports.
- Stakeholder group continues to meet to compile reports that will be presented to the Board in December, 2010
- Stakeholder Group will hold at least 1 public hearing.

December, 2010

- Stakeholder group will hold at least 1 public hearing.
- MSAD 3 School Board has Special Meeting to determine which school it will close. A vote will be taken at this meeting to close a school if the Board feels it has enough information to do so. If more information is needed, the Board will state what information is needed and task its subcommittees to deliver this information in preparation for a final vote by the MSAD 3 Board no later than January, 2010 to close a school.
- Stakeholder group will continue after the Board's vote to assist the Board in planning how to inform the public of the decision and its possible implications to residents.

January, 2011

- Stakeholder group will hold at least 1 public hearing
- MSAD 3 Board and Superintendent will prepare for referendum vote to take place in the communities impacted no later than March, 2011

February, 2011

- Final report (as outlined in Step #2 of Statute summary) will be completed, finalized, and voted upon by MSAD 3 Board.
- MSAD 3 Board will hold at least 1 public hearing jointly with the Stakeholder Group.
- Final preparations will be made for referendum votes to occur in each community impacted.

March, 2011

- Final referendum vote will occur in each community impacted.